|  |  |
| --- | --- |
| **C:\Users\jpackham\Downloads\2016NPHA NEWLogoRevision_v2.png** |  |

|  |  |
| --- | --- |
| **NPHA Governance: Statewide Board of Directors** | |
| **Position and Current Occupant**  **(Date Term Expires)** | **Roles and Responsibilities** |
| **NPHA President** – 1 year term of 3 years  Current: **Tara Nerida** (December 2023) | * Provide overall coordination of Affiliate activities * Represent NPHA and be responsible for official NPHA correspondence * Hold final authority for financial decisions * Develop agendas for and lead NPHA Board meetings * Monitor and update the NPHA Constitution, By-Laws, and Strategic Plan * Appoint and direct ad hoc committees as necessary |
| **NPHA President-Elect** – 1 year term of 3 years  Current: **Madison Lopey** (December 2023) | * Attend the NPHA Presidents-Elect training in Washington, DC * Chair the Annual NPHA Conference Planning Committee and oversee conference-affiliated activities, including the Annual Public Health Awards and Student Scholarship Program * Oversee the process for the annual election and appointment of positions. * Receive and respond accordingly to [info@nphaonline.org](mailto:info@nphaonline.org) emails. * Serve as the NPHA President in the year following the President-Elect term |
| **NPHA Past President** – 1 year term of 3 years  Current : **Shawn Thomas** (December 2023) | * Attend monthly board meetings and serve as ex-officio member of all committees * Facilitate Presidential transition upon completion of term as President * Provide leadership and counsel to the President and President-Elect |
| **Vice President, Southern Nevada Chapter** – 2 year term  Current: **Katarina Pulver** (December 2023) | * Develop agendas for and lead Chapter Board meetings * Develop agendas for and lead Chapter meetings * Serve as the Chapter liaison to the Board * Serve on the Conference Planning Committee during the year that the conference is in his/her region * Serve on other Affiliate committees as time allows * Maintain communication with the NPHA Treasurer regarding Chapter expenses and memberships |
| **Vice President, Northern Nevada Chapter –** 2 year term  Current: **Allison Genco** (December 2024) |
| **NPHA Secretary** – 2 year term  Current: **Kavita Batra** (December 2023) | * Produce and disseminate minutes of Board meetings * Manage NPHA correspondence and hold a key to the NPHA P.O. Box , unless previously agreed * Maintain communication with the NPHA Treasurer to share financial and business information * Maintain communication with the Chapter secretaries to share membership information |
| **NPHA Treasurer** – 2 year term  Current: **Alyx Phillips** (December 2024) | * Maintain NPHA financial records and accounts * Provide financial reports to the Board at regular meetings * Oversee the NPHA Online Membership Database * Deposit revenues and generate payments for approved invoices on a monthly basis (or as needed) * Maintain documentation of all transactions (e.g., copies of receipts, deposit slips, bank statements) |
| **Affiliate Representative to the Governing Council** – 3 year term  Current:  **Asma Awan** (December 2025) | * Represents the affiliate on the APHA Governing Council and maintains liaison with the ARGC's of other affiliates. * Attends the Affiliate Leadership meeting, ARGC caucuses, and the two scheduled meetings of the Governing Council preceding and during the APHA Annual Meeting. |

|  |  |  |
| --- | --- | --- |
| **NPHA Governance: Northern and Southern Chapter Officers** | | |
| **Northern Nevada Chapter (NNC)**  **Position and Current Occupant**  **(Date Term Expires)** | **Southern Nevada Chapter (SNC)**  **Position and Current Occupant**  **(Date Term Expires)** | **Roles and Responsibilities** |
| **NNC Vice President –** 2 year term  Current: **Allison Genco** (December 2024) | **SNC Vice President** – 2 year term  Current: **Katarina Pulver** (December 2023) | * Develop agendas for and lead Chapter Board meetings * Develop agendas for and lead Chapter meetings * Serve as the Chapter liaison to the Board * Serve on the Conference Planning Committee during the year that the conference is in his/her region * Maintain communication with the NPHA Treasurer and NPHA Secretary regarding Chapter expenses and memberships |
| **NNC Secretary** – 2 year term  Current: **Sara Hanafi** (December 2023) | **SNC Secretary** – 2 year term  Current: **Vacant** (December 2024) | * Produce and disseminate minutes of Chapter Board meetings and general Chapter meetings * Maintain current Chapter membership list by coordinating with the NPHA Secretary * Assist with the planning and organization of Chapter meetings * Support general operating of the Chapter |
| **NNC Members at Large** – 2 year term (two per chapter)  Current: **Mitch Devalliere** (December 2023)  Current: **Vacant** (December 2024) | **SNC Members at Large** – 2 year term (two per chapter)  Current: **Vacant** (December 2023)  Current: **Vacant** (December 2024) | * Surveys Chapter members to assess interest in topics and speakers * Assist in Chapter membership recruitment * Assist with planning and organization of Chapter meetings * Serve on the Conference Committee during one year of his/her term * Conduct other activities to be determined and as time allows |

|  |  |  |
| --- | --- | --- |
| **Northern and Southern Chapter Appointed Positions**  ***\*These positions are not elected, rather individuals apply and the Executive Board selects and appoints.*** | | |
| **Northern Nevada Chapter (NNC)**  **Position and Current Occupant**  **(Date Term Expires)** | **Southern Nevada Chapter (SNC)**  **Position and Current Occupant**  **(Date Term Expires)** | **Roles and Responsibilities** |
| **Undergraduate Student Representative-** 1 year term  Current: **OPEN** (December 2023) | **Undergraduate Student Representative-**1 year term  Current: **OPEN** (December 2023) | * Act as a liaison between undergraduate OR graduate students and NPHA * Create or find relevant resources to post on social media platforms once per month * Develop opportunities to connect sector to NPHA by end of term * Coordinate a service activity * Post events to website & schedule emailed reminders |
| **Graduate Student Representative-** 1 year term  Current: **OPEN** (December 2023) | **Graduate Student Representative-** 1 year term  Current: **OPEN** (December 2023) |
| **Health Promotion/Disease Prevention Representative-** 1 year term  Current: **OPEN** (December 2023) | **Health Promotion/Disease Prevention Representative-** 1 year term  Current: **OPEN** (December 2023) | * Act as a liaison between health promotion/disease prevention sector OR health care/clinical sector and NPHA * Create or find relevant resources to post on social media platforms once per month Develop 3-5 opportunities to connect sector to NPHA by end of term |
| **Health Care/Clinical Representative-**1 year term  Current: **OPEN** (December 2023) | **Health Care/Clinical Representative-** 1 year term  Current: **OPEN** (December 2023) |
| **Mentorship Program Coordinator -** 1 year term  Current: **OPEN** (December 2023) | **Mentorship Program Coordinator -** 1 year term  Current: **OPEN** (December 2023) | * Coordinate mentorship program events and activities |
| **Member Recruitment and Engagement Coordinator -** 1 year term  Current: **OPEN** (December 2023) | **Member Recruitment and Engagement Coordinator -** 1 year term  Current: **OPEN** (December 2023) | * Identify recruitment development opportunities * Actively promote NPHA to prospective members * Engage new members * Coordinate recruitment and engagement efforts with the NPHA’s Governance and Representatives to increase membership and social involvement |

*Updated: May 10, 2023*